

**ADMINISTRATIVE-INTERNAL USE ONLY**

Approved For Release 2004/05/13 : CIA-RDP91M00696R000200070015-2

9 November 1976

MEMORANDUM FOR: See Distribution

SUBJECT : 1977 Summer Employee Requirements

1. Please notify this office no later 1 December 1976 of your requirements for summer employees for 1977 indicating the duties to which they will be assigned and special qualifications desired, if any. Summer-only employees are cleared only through SECRET and their use should be limited to work needs at the SECRET level.

2. If you have no requirements, please submit a negative reply.



Administrative Officer, DCI

STAT

Distribution:

General Counsel  
Legislative Counsel  
Inspector General  
Chief, Audit Staff  
Comptroller  
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TRANSMITTAL SLIP		DATE
TO: <i>EA/NIO</i>		<i>11/7/76</i>
ROOM NO.	BUILDING	
REMARKS:		
FROM: <i>Ro/DCI</i>		
ROOM NO.	BUILDING	EXTENSION

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